SREE NARAYANA TRAINING COLLEGE

Nedunganda Varkala,
Affiliated to University of Kerala, Recognized by NCTE and

UGC under 2(f)& 12 Bof UGC Act,1956

SREE NARAYANA TRAINING COLLEGE
NEDUNGANDA

Academic & Administrative Audit Report

2016-2017

AUDIT COMMITTEE MEMBERS

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1. Dr. Sheeba P.   Chairperson, IQAC
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1. Prof. & Dean (Dr.) Asha J. V.   Mahathma Gandhi University Kottayam
2. Dr. Sindhya V.   University of Kerala, Thiruvananthapuram
3. Dr. Divya C Senan   University of Kerala, Thiruvananthapuram

Date of visit   19.03.2021

Academic Audit Report of Sree Narayana Training College Nedunganda Varkala
held on Friday, 19th March 2021 using the NAAC Parameters

An academic Audit was conducted based on the criterion of the NAAC covering all academic activities of the College. The observations made by the team are mentioned below.

SNTC	– Academic Audit Report – Criteria wise
1.1.1 Curricular Planning	• Institution follows the curriculum prepared by the University of Kerala. • Annual academic calendar is prepared according to university calendar prior to the commencement of academic year. • In house curriculum planning meeting by incorporating suggestions form faculties, External expert, Management representative, Alumni, Head of practice teaching schools and Student representatives. • Major issues including curriculum transaction, practice teaching phases and examination processes are detailed. • Organization of curricular and co-curricular activities discussed. • The curriculum focuses on the PLO and CLO for all programmes as prescribed by the university of Kerala and communicated to teachers, students through institutional website and induction programme for teachers.

1.2 Academic flexibility	College offers six optional subjects
	  ✓ English
	  ✓ Physical Science
	  ✓ Mathematics
	  ✓ Malayalam
	  ✓ Natural Science
	  ✓ Social science
	  • Value added courses offered during the year include
	  • Certificate course in Vedic Mathematics
	  • Certificate course in soft skill training
	  • Certificate course in communicative English.
	  • Add on course in Yoga.
	  • Certificate course in science for competitive examinations
	  • Guidelines & facilities for availing self-study courses are provided.
	
	  16 students have been enrolled for self-study courses provided by UGC- SWAYAM

1.3 Curriculum Enrichment	• Curriculum enrichment provided include Skills, Competencies enhancement activities including School internship programmes, workshop on Art education and Theatre practices, Minor research projects, subject association activities. And organization of community living camp and community extension activities. • Learning management system introduced and used – Google • Personality development programmes/ activities. • Community oriented progrmmes. • Organizing online and offline classes <u>Feedback System</u> ✓ Feedback through online and offline mode ✓ Feedback on curricular from students, teachers, alumni and heads of practice teaching schools.
2.2 Honoring students' diversity	• Bridge course is conducted • Mentoring and personal counselling programme for individual development • Teaching attitude test using TAS (Teacher Attitude Scale) is conducted. • Content competency evaluation in optional subjects are done. Group discussions among student teachers encouraged to share and enhance content competency. • Recognizes achievements of students. • Implementing individual tutoring and mentoring. • Recognizing student innovations.

2.3 Teaching learning process	• Process adopted – group discussion • Participatory learning, online learning. • Seminar presentations, recorded classes • All teachers used google meet for online classes. • Institutions owns G-suit account. • Students used google meet for practice teaching internship. • Mentoring is done. • Special lectures by the experts • Discussion on recent policies and regulation. • Seminars/ webinars presented by the faculty. • Observation of VICTERS channel for school-oriented classes. • Online discussion on various issues related to education
2.4 Competency and skill development	• Micro teaching practices • Criticism and demonstration lessons. • Capacity enhancement programme for personal and professional development. • Online webinar series for enhancing technological competencies. • Preparation of innovative lesson. • Preparatory to school-based practice teaching and internship. • Pre practice teaching encompasses. • Formulation of learning objectives. • Content mapping. • Lesson planning. • Assessing student learning. • Mobilizing relevant and varied learning resources. • Online learning platforms. • Develop competence to organize academic, cultural and community related events through organizing webinars, extension and outreach activities, cultural programmes and intercollegiate competitions. • During internship, student teachers engage in classroom teaching, assessment of students learning, organizing academic and cultural events, maintaining documents. • Internship programme monitoring by teacher educators, school teachers, school principal peer groups and self-reflection. • Performance students internship is assessed by teacher educators, school principal, school teachers, peer groups and self evaluation.
2.5 Teacher profile and quality	• Number of fulltime teachers include 16 and 9 of them had obtained Ph.D in education. • Four of the faculty members are recognized research guides in Education under the University of Kerala.

2.6 Evaluation process	• Internal evaluation is transparent and robust and time bound. • Internal assessment marks are displayed before the term end examination. • Remedial support is given to students. • Provision for answering bilingually. • There is grievance redressal related to examinations. • Mid semester examination, Model examination and class tests are conducted regularly. Internal evaluation is conducted according to academic calendar.
2.7 Students performance and learning outcome	• Teaching learning process of the institutions is in alignment with the PLO and CLO stated by the curriculum.
3. Research and outreach activities	• Best project award project- contingency grant funded by Kerala State Council for Science Technology and Environment, Govt of Kerala. • Major research study on problems of women in education field funded by Kerala women's commission, Govt. of Kerala. • Gurujyothi Research and Reflection half yearly journal approved by the university of Kerala. • Outreach programmes conducted include, preparation of swadeshi products, hand sanitizer and cotton mask to villagers. • Preparation of e-content on corona awareness and donation to orphanage during Ramdan. • Linkage with two institutions for carrying out research works. • Linkage with practice teaching schools and institution for differently abled students.
4. infrastructure and leraning resources	• Adequate facilities for teaching learning such as classrooms, laboratories, Educational Technology lab, science lab and psychology lab, fitness Centre, multipurpose hall method lab and seminar halls. • All classrooms equipped with ICT facilities. • Institutions owns G-suit account as LMS • Digital library with large e-learning resources. • Library with more than ten thousand books.

5. student support and progression	• Sufficient number of computers for students. • Two internet connection with band width 100mbps and 50 mbps. • Separate Common room for boys and girls. • Safe drinking water • Adequate toilets for girls. • Proper guidelines for grievance redressal mechanism. • Student welfare programmes are conducted. • Capacity building programme are organized • Practice in e-content development • Active participation of student council in curricular, co-curricular and extra-curricular activities • Well organized Alumni Association
6. Governance leadership management	• Governance of the institution is in turn with the vision and mission of the institutions • Maintenance of regular academic and administrative audit • Strategic plans are developed regularly • Biometric digital attendance is maintained • Committees and cells are effectively functioning • Maintains performance appraisal for teaching staff • Regular meeting of IQAC

7. Institutional values and best practices	• Solar power plant • Proper waste management policy • Rain water harvesting system • Encourage green practice policies • Prescribed code of conduct for students, teachers and administrative staff • Successful implementation of best practice programme oriented towards students and teachers • Institutional distinctiveness in related to the vision and mission of the institution

Recommendations for Quality enhancement of the Institutions

1. Encourage the students to participants in self-study courses
2. Need improvement in ICT integrated effective teaching learning process
3. Alumina Association need registration
4. Faculty members are encouraged to do research projects funded by various government and non-governmental agencies
5. Faculty members are encouraged to publish research papers in journals notified on UGC websites
6. Enhance more linkage with institutions other than practice teaching schools
7. Improve MoU's with institutions of national and international importance
8. Need improvement to the use of LMS
9. Improve facilities for e content development Centre.
10. Need facilities for vehicle parking and canteen
11. Hostel facilities for girls need improvement.
12. Faculty empowerment strategies need to improved
13. There should be performance appraisal system for non-teaching staff

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